

## **MAVAMBO ORPHAN CARE PROJECT COORDINATOR FOR UPCOMING FUNDING OPPORTUNITY**

**Job Title: PROJECT COORDINATOR**

**Deadline: 13 June 2023 @16:00 HRS**

### **ABOUT THE ORGANIZATION**

Mavambo Orphan Care is a non-profit making organisation established in 2001 which provide health, educational, legal, parenting, economic strengthening support as well as protection and life skills, and nutrition to orphans and other vulnerable children, adolescents, young people and caregivers.

Mavambo has a zero-tolerance policy on conduct that is incompatible with the aims and objectives of child protection and safeguarding including sexual exploitation and abuse, sexual harassment, abuse of authority and discrimination. Mavambo is committed to promote the protection and safeguarding of all children.

### **PROJECT COORDINATOR**

Applications are invited for a Project Coordinator post which have risen within the organisation.

### **DUTIES AND RESPONSIBILITIES**

Coordinating activities on identified gaps around disability; gender-based violence; drug and substance abuse; HIV; capacity development; high level reporting; supporting multisectoral initiatives; collaborating and networking with partners; stakeholder engagement; and supporting special assignments such as consultancy.

### **QUALIFICATIONS AND OTHER REQUIREMENTS**

Masters in Development Studies, International Relations or any relevant; core funding experience; 4-5 years' experience; demonstratable well developed written and oral communication; ability to exercise good judgement in evaluating situations and making decision

### **To apply**

**Human Resources**

**Mavambo Orphan Care**

[admin@mavambotrust.org.zw](mailto:admin@mavambotrust.org.zw)

Please quote position being applied for on the subject line on email. Applicants should include cover letter and CV.

*Selected candidates will undergo reference checks for their suitability for working with children.*

*Female candidates are strongly encouraged to apply.*

*Only shortlisted candidates will be notified.*